

## COUNCIL ON LOCAL MANDATES

## Motion Information Sheet

*To aid the Council in processing your motion papers, please fill out the following form. The form is to be completed and signed by the party or amicus that is making a motion or responding to a motion or, if represented, by the attorney or other authorized representative of such party or amicus identified under Part A (2).*

**Name of Proceeding (Name of Claimant):** \_\_\_\_\_

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**Part A. Information regarding the party or amicus filing this document:**


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**(1) Name/title of party or amicus**

\_\_\_\_\_  
 \_\_\_\_\_

**Contact information of party or amicus:**

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**(2) Name/title of attorney or authorized representative preparing this document:**

\_\_\_\_\_  
 \_\_\_\_\_

**Contact information of attorney/authorized representative**

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

**(3) Signature of party, amicus, or attorney/authorized representative:**

\_\_\_\_\_

Date: \_\_\_\_\_

**(4) If you are responding to a motion, provide the name of the moving party or amicus and date motion was filed:**

\_\_\_\_\_

Date of motion: \_\_\_\_\_

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**Part B. Information regarding the Motion or Response to the Motion:**


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**Provide a brief summary of your motion or response to the motion (including a short and plain statement describing your position and the basis for it, and any legal or other authority on which you rely). \***

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\* Please note that that the text provided in this section is to be used as the summary of your motion or response to the motion that is published on the Council's Internet site and must be printed legibly or typed. Please be as specific and as brief as possible. If more space is needed, please attach no more than one additional sheet.